**Institutional Links Grants – Application**

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|  |
| **Working Title:** No more than 200 characters |
| **Duration of Collaboration:** (in months) |
| **Start Date:** |
| **Total Value of Grant Requested:** |
|  |
| **UK principal applicant name and title:** |
| **UK principal applicant gender:** Male/Female/Prefer not to say |
| **UK lead institution:** |
|  |
| **Partner country Brazil** |
| **Partner country lead institution (FGV)** |
| **Partner country principal applicant name and title:** |
| **Partner country principal applicant gender:** Male/Female/Prefer not to say |
| **Partner country lead institution (Fiocruz)** |
| **Partner country principal applicant name and title:** |
| **Partner country principal applicant gender:** Male/Female/Prefer not to say |

**1. Proposal Summary**

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| --- | --- |
| Please give a short summary in plain English of the Institutional Links collaboration and the research/innovation area(s) to be covered. This should be a statement for a non-specialist audience, giving the rationale of the collaboration, briefly describing what will be done and summarising its potential impact on economic development and/or social welfare in the partner country.  We define 'impact' as short- to medium-term effects on a variety of stakeholders at different levels (i.e. individuals, organisations, nations); changes that will occur as a result of your research project; the demonstrable contribution that excellent research makes to society and the economy. No more than 2,000 characters. |  |

**2. The Research Project**

|  |  |
| --- | --- |
| Objectives of the Project (up to 5; specific and achievable)  Objectives should cover what you hope to achieve through delivery of your outputs. No more than 1,000 characters |  |
| Key deliverables and anticipated outputs  We define these as immediate results of your activities, e.g. research outcomes, new innovations, prototypes, patents, resources developed, learning achieved, (usually disseminated through publications, conferences, public events, interaction with the media) prospects for commercialisation. No more than 1,000 characters. |  |
| Please provide details of the work that is to be undertaken in the proposed Institutional Links Collaboration and place it in its scientific context. When completing this section, please structure the text to make it easily accessible for reviewers, for example by using section headings and bullet points.  You should address the following:   * Describe the topic of the project, stressing its importance, timeliness and relationship and added value to the existing literature. * Describe what will be done, by whom, and at what institution, including those of any associated partners. * Describe research methodology * Indicate how the skills and backgrounds of the applicants make them particularly well-suited to successfully undertake this work. |  |
| Indicative timetable with milestones covering the entire lifetime of the grant requested. No more than 1,000 characters. |  |

**3. Pathway to economic development and social welfare**

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| --- | --- |
| Please outline a plausible pathway between the outcomes of the research addressed by the collaboration and a positive tangible impact on the lives of vulnerable populations in the partner country. Please describe how the research may contribute to the economic development and social welfare of the partner country within a reasonable time frame (3-15 years).  No more than 2,000 characters | . |
| Please identify relevant stakeholders and potential users of the research and describe any existing engagement with them. Stakeholders have a role, have an interest in, or are affected by the project, e.g. other researchers, policy makers, practitioners, private sector organisations, local/poor populations. Research users are defined as those who will use the outputs, e.g. a policy maker and practitioner using research outputs to influence decision-making. No more than 2,000 characters. |  |
| Please outline how you intend to engage with each of the groups described above in order to maximise the potential of this collaboration to have a positive impact, during the lifetime of the grant and thereafter. Indicate how you will measure the impact on these stakeholder groups.  No more than 2,000 characters. |  |

**4. The Collaboration**

|  |  |
| --- | --- |
| Would the activity be part of an existing collaboration between the UK and partner country institutions? If so, please give details of the collaboration.  No more than 1,000 characters. |  |
| What roles will the different individuals/institutions/organisations have in the collaboration? No more than 1,000 characters. |  |
| How will the collaboration be managed (including with regard to communications)? No more than 1,000 characters. |  |
| What value will the different individuals/institutions/organisations add to the collaboration (with specific reference to their complementary expertise and technical resources)? How will each of the individuals/institutions/organisations benefit and how does the collaboration support the strategies or needs of the institutions/organisations in the UK and in the partner country?  No more than 3,000 characters. |  |

**5. Sustainability and capacity building**

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| --- | --- |
| Please give a description of how the UK and partner country group/department/institution plan to continue the collaboration after the end of the activity, providing information about potential funding sources that might support it. No more than 1,500 characters. |  |
| How will the collaboration contribute to capacity building within the wider research and innovation landscape in the partner country? No more than 1,500 characters. |  |

**6. Intellectual Property Rights**

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| --- | --- |
| Will the intellectual property created through the collaboration be protected?  Yes/No |  |
| If you answered yes to the previous question please provide brief details of the arrangements to be made regarding IPR  No more than 500 characters. |  |

**7. UK Principal Applicant**

|  |  |
| --- | --- |
| In addition to completing the fields below, please also upload a PDF file with a 1-page CV outlining your education, employment history and academic track record (including latest research publications in the same field as the proposal). The file can be uploaded on the 'Supporting Documents' page towards the end of this online form. |  |
| Title Mr/Ms/Dr/Prof |  |
| Name |  |
| First Name |  |
| Last Name |  |
| Email address |  |
| Telephone number Please make sure you include the country calling code (e.g.: +44 161 957 7755) |  |
| Position |  |
| How many hours per month do you spend on research related activities? |  |
| How many hours per month would you dedicate to the proposed Institutional Links collaboration? |  |
| Have you, your group or your department received an Institutional Links or Researcher Links grant from the British Council in the past? If so, please supply title and brief details. |  |
| Have you, your group or your department previously submitted any unsuccessful Institutional Links or Researcher Links applications? If so, please supply title and brief details. |  |
| Have you, your group or your department previously received any form of Newton funding? If so, please supply title and brief details. |  |
| Please nominate a person in your institution who can deputise for the principal applicant if they are unable to lead the UK side of the collaboration for any reason. |  |
| First Name |  |
| Last Name |  |
| Position of named depute |  |
| Email address of named depute |  |
|  |  |

**8. UK Lead Institution**

|  |  |
| --- | --- |
| Institution (please ensure you enter the full legal name) |  |
| Department |  |
| Head of Department (full name)  Head of Department (or equivalent). This will be the person who has the authority to approve this application. |  |
| Address |  |
| City |  |
| State/Province |  |
| Zip/Postal |  |
| UK Region England/Wales/Scotland/Northern Ireland |  |
| Type of institution |  |
| If other type of Institution, please provide additional information |  |

**8.1 UK Lead Institution – Lead Contact for Grant Administration**

|  |  |
| --- | --- |
| First Name |  |
| Last Name |  |
| Email address |  |
| Telephone number Please make sure you include the country calling code (e.g.: +44 161 957 7755) |  |

**9. Partner Country Principal Applicant FGV**

|  |  |
| --- | --- |
| In addition to completing the fields below, please also upload a PDF file with a 1-page CV outlining your education, employment history and academic track record (including latest research publications in the same field as the proposal). The file can be uploaded on the 'Supporting Documents' page towards the end of this online form. |  |
| Title Mr/Ms/Dr/Prof |  |
| First Name |  |
| Last Name |  |
| Postal address |  |
| Telephone number Please make sure you include the country calling code (e.g.: +44 161 957 7755) |  |
| Email address |  |
| Position |  |
| How many hours per month do you spend on research related activities? |  |
| How many hours per month would you dedicate to the proposed Institutional Links collaboration? |  |
| Have you, your group or your department received an Institutional Links or Researcher Links grant from the British Council in the past? If so, please supply title and brief details. |  |
| Have you, your group or your department previously submitted any unsuccessful Institutional Links or Researcher Links applications? If so, please supply title and brief details. |  |
| Have you, your group or your department previously received any form of Newton funding? If so, please supply title and brief details. |  |
| Please nominate a person in your institution who can deputise for the principal applicant if they are unable to lead the partner country side of the collaboration for any reason. |  |
| First Name |  |
| Last Name |  |
| Position of named depute |  |
| Email address of named depute |  |

**9. Partner Country Principal Applicant Fiocruz**

|  |  |
| --- | --- |
| In addition to completing the fields below, please also upload a PDF file with a 1-page CV outlining your education, employment history and academic track record (including latest research publications in the same field as the proposal). The file can be uploaded on the 'Supporting Documents' page towards the end of this online form. |  |
| Title Mr/Ms/Dr/Prof |  |
| First Name |  |
| Last Name |  |
| Postal address |  |
| Telephone number Please make sure you include the country calling code (e.g.: +44 161 957 7755) |  |
| Email address |  |
| Position |  |
| How many hours per month do you spend on research related activities? |  |
| How many hours per month would you dedicate to the proposed Institutional Links collaboration? |  |
| Have you, your group or your department received an Institutional Links or Researcher Links grant from the British Council in the past? If so, please supply title and brief details. |  |
| Have you, your group or your department previously submitted any unsuccessful Institutional Links or Researcher Links applications? If so, please supply title and brief details. |  |
| Have you, your group or your department previously received any form of Newton funding? If so, please supply title and brief details. |  |
| Please nominate a person in your institution who can deputise for the principal applicant if they are unable to lead the partner country side of the collaboration for any reason. |  |
| First Name |  |
| Last Name |  |
| Position of named depute |  |
| Email address of named depute |  |

**10. Partner Country Lead Institution FGV**

|  |  |
| --- | --- |
| Department |  |
| Institution (please ensure you enter the full legal name) |  |
| Head of Department (full name) Head of Department (or equivalent). This will be the person who has the authority to approve this application. |  |
| Address |  |
| City |  |
| State/Province |  |
| Zip/Postal |  |
| Partner country |  |
| Type of institution |  |
| If other type of Institution, please provide additional information |  |

**10. Partner Country Lead Institution Fiocruz**

|  |  |
| --- | --- |
| Department |  |
| Institution (please ensure you enter the full legal name) |  |
| Head of Department (full name) Head of Department (or equivalent). This will be the person who has the authority to approve this application. |  |
| Address |  |
| City |  |
| State/Province |  |
| Zip/Postal |  |
| Partner country |  |
| Type of institution |  |
| If other type of Institution, please provide additional information |  |

**10.1 Partner Country Lead Institution – Lead Contact for Grant Administration FGV**

|  |  |
| --- | --- |
| First Name | Elisabete |
| Last Name | Máximo |
| Email address | elisabete.rodrigues@fgv.br |
| Telephone number Please make sure you include the country calling code (e.g.: +44 161 957 7755) | (11) 3799-3265 |

**10.1 Partner Country Lead Institution – Lead Contact for Grant Administration Fiocruz**

|  |  |
| --- | --- |
| First Name |  |
| Last Name |  |
| Email address |  |
| Telephone number Please make sure you include the country calling code (e.g.: +44 161 957 7755) |  |

**11. Associated Partners**

|  |  |
| --- | --- |
| Please list any associated partners, indicating the type of organisation (i.e. higher education/research establishment, technology transfer office, not-for-profit/non-governmental organisation, commercial/for-profit organisation) and the country (UK or partner country). Please upload a PDF file with further information on the associated partners (see final pages of this form). This should include up to 300 words per partner, summarising the particular, relevant organisational and individual skills, knowledge and experience that each associated partner will bring to the project and the roles they will take. |  |
| Associated partner (1) |  |
| Type of institution (1) |  |
| Country (1) |  |
| Associated partner (2) |  |
| Type of institution (2) |  |
| Country (2) |  |
| Associated partner (3) |  |
| Type of institution (3) |  |
| Country (3) |  |
| Associated partner (4) |  |
| Type of institution (4) |  |
| Country (4) |  |
| Associated partner (5) |  |
| Type of institution (5) |  |
| Country (5) |  |
| Associated partner (5) |  |
| Type of institution (5) |  |
| Country (5) |  |
| Associated partner (6) |  |
| Type of institution (6) |  |
| Country (6) |  |
| Associated partner (7) |  |
| Type of institution (7) |  |
| Country (7) |  |
| Associated partner (8) |  |
| Type of institution (8) |  |
| Country (8) |  |

**12. Research governance and ethics**

|  |  |
| --- | --- |
| Please describe how you will ensure that the activity will be carried out to the highest standards of ethics and research integrity at least equivalent to those of the UK. |  |
| Please describe how potential ethical and health and safety issues arising as part of this collaboration have been considered and how they will be addressed. |  |
| Will the collaboration covered by the Institutional Links grant involve any of the following:   * Human participation * Human tissue * Patient/Participant data * Animal research * Genetic and biological risk * Arms/Military Research (including dual use technologies or goods)   **No**  **Yes** - I confirm that all necessary permission certificates from the relevant local ethical review committee/authorities in the UK and the partner country have been obtained  **Yes** - I confirm that all necessary permission certificates from the relevant local ethical review committee/authorities in the UK and the partner country will be obtained in advance of the activity commencing |  |

**13. Budget request**

|  |  |
| --- | --- |
| Please complete the budget summary, listing (separately by the UK and partner country) all the funding you are requesting. Please also complete the budget spreadsheet provided on the call website with details of all costs and in-kind contributions. Please refer to Section 6 of the Guidelines for Applicants for general guidance on the budget support that can be requested and Annex 1 for country-specific limits and criteria. |  |

**13.1. Human Resources**

|  |  |
| --- | --- |
| Human resources (UK) |  |
| Human resources (partner country) |  |
| Justification - human resources (UK) No more than 1,000 characters |  |
| Justification - human resources (partner country) No more than 1,000 characters |  |

**13.2. Other Research Related Costs**

|  |  |
| --- | --- |
| Other research-related costs (UK) |  |
| Other research-related costs (partner country) |  |
| Justification - other research-related costs (UK) No more than 1,000 characters |  |
| Justification - other research-related costs (partner country) No more than 1,000 characters |  |

**13.3. Operational Costs (Including Travel and Sustenance)**

|  |  |
| --- | --- |
| Operational costs (UK) |  |
| Operational costs (partner country) |  |
| Justification - operational costs (UK) No more than 1,000 characters |  |
| Justification - operational costs (partner country)  No more than 1,000 characters |  |

**13.4. Communication Costs**

|  |  |
| --- | --- |
| Communication costs (UK) |  |
| Communication costs (partner country) |  |
| Justification - communications costs (UK) No more than 1,000 characters |  |
| Justification - communications costs (Partner Country) No more than 1,000 characters |  |

**13.5. Other Costs**

|  |  |
| --- | --- |
| Other costs (UK) |  |
| Other costs (partner country) |  |
| Justification - other costs (UK) No more than 1,000 characters |  |
| Justification - other costs (partner country) No more than 1,000 characters |  |

**13.6. Total Funding Requested**

|  |  |
| --- | --- |
| Total funding requested  Total funding requested (UK) |  |
| Total funding requested (partner country) |  |

**14. Funds requested from other sources**

|  |  |
| --- | --- |
| Please list any requests for funding submitted to other funders to cover the costs of this collaboration outside of the Newton Institutional Links programme. The British Council will reserve the right to withhold part of the funds awarded if additional funds are obtained from other sources that will cover costs listed previously. The status of application for funds to cover this collaboration should be communicated to the British Council as soon as known. |  |
| (A) Source for additional funding |  |
| (A) Total amount requested |  |
| (A) Status of application |  |
| (B) Source of additional funding |  |
| (B) Total amount requested |  |
| (B) Status of application |  |
| (C) Source of additional funding |  |
| (C) Total amount requested |  |
| (C) Status of application |  |
| Please inform the British Council by writing to UK-InstitutionalLinks@britishcouncil.org if additional requests for funding have been submitted. |  |

**15. Additional Information**

|  |  |
| --- | --- |
| Please use the space below to include any additional information that you feel is relevant to your proposal but not covered elsewhere in the application form. | No more than 2,000 characters. |

**16. Supporting Documents**

|  |
| --- |
| **IMPORTANT NOTICE:** The followingdocuments must be attached to the submission.  **Late submission of supporting documents, or submission of documents which do not comply with these requirements will render the application ineligible. Appeals against this decision will not be accepted.** |
| CV for the UK Principal Applicant (maximum 2 sides of A4)  If the name of your file/document appears beside this button, your file/document has been uploaded successfully. |
| CV for the Partner Country Principal Applicant (maximum 2 sides of A4)  If the name of your file/document appears beside this button, your file/document has been uploaded successfully. |
| * Detailed budget request (using the template provided on the Institutional Links website) * If the name of your file/document appears beside this button, your file/document has been uploaded successfully. |
| * Signed letter of support from the Head of Department (or equivalent) of the UK Lead Institution   The letter should outline the benefit to institution of the proposed collaboration and detail the support that the institution will provide. If the name of your file/document appears beside this button, your file/document has been uploaded successfully. |
| * Signed letter of support from the Head of Department (or equivalent) of the Partner Country Lead Institution   The letter should outline the benefit to institution of the proposed collaboration and detail the support that the institution will provide. If the name of your file/document appears beside this button, your file/document has been uploaded successfully. |
| * A combined pdf containing letters from any Associated Partners, on headed paper, signed. This should be no more than 300 words per partner, summarising the expertise they will bring to the project and the role they will take.   Only one file will be accepted. Letters from Associated Partners must be combined into one document to be eligible. If the name of your file/document appears beside this button, your file/document has been uploaded successfully |

This application must be sent to **newtonfund.vppcb@fiocruz.br**